

### **Remote Education Information for Parents**

This optional template is designed to help school leaders share relevant information with pupils and parents or carers about how they will provide remote education. The information should be published on school websites by 25 January 2021 to support understanding of what pupils, parents and carers should expect during periods of school closure or pupil isolation relating to coronavirus (COVID-19).

This template was produced by the DfE. Full details of our [Digital Contingency Plan](#) and [Remote Learning Arrangements by Key Stage](#) are also available on our website.

## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

## **The remote curriculum: what is taught to pupils at home**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

## **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

Please bear with us in the first few days of any isolation period or closure. The approach we take depends on the cohort affected and the staff we have available.

As a minimum, teaching staff will set work on the portal for pupils to complete at home. This will be as close to the curriculum content they would have been covering at school as we can possibly make it.

We always work towards full, live remote lessons via Microsoft Teams delivered by the pupils' normal class teacher, following the normal timetable.

This will not always be possible if staff are ill. In this case a blend of the following will be available:

- pre-recorded lessons
- Teams lessons to larger cohorts delivered by a teacher that may not be your child's normal teacher
- Work set on the portal

**Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

Yes, that is always our ultimate aim, following the normal timetable and timetable timings, if we can staff it.

**Remote teaching and study time each day**

**How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Secondary school-aged pupils not working towards formal qualifications this year	A minimum of 5 hours up hours, depending on the timetabled subjects taught on that day
Secondary school-aged pupils working towards formal qualifications this year	A minimum of 5 hours (6 hours in the sixth form) depending on timetabled subjects taught on that day

**Accessing remote education**

**How will my child access any online remote education you are providing?**

The first place to look is the portal, which is accessed via the Insight App. Your child will find details of Microsoft Teams lessons, portal work, homework and other information, such as emails and resources here.

## **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

Teachers will provide printed resources, such as textbooks and workbooks, for pupils who don't have suitable online access, using the which will be sent in the post. Please let your child's form tutor know if this applies to you.

Further details are available in our [Digital Contingency Plan](#) and [Remote Learning Arrangements by Key Stage](#).

## **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

- live teaching (Microsoft Teams lessons)
- recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities (as per the schools full opening guidance. schools full opening guidance, schools are expected to avoid an over-reliance on these approaches)

## **Engagement and feedback**

### **What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

We thank all parents for their support with their child's remote learning, and we accept that it is not an adequate replacement for the face to face teaching they get at school.

We understand you may have your own work, so anything you can do to encourage and praise your child is much appreciated. If they are struggling, tell them not to worry and tell them we will do all that we can to help them catch up when they return to school.

### **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

Teaching staff will monitor attendance and engagement, following the normal school policies. Pupils will be rewarded and sanctioned in the normal way. Parents will be able to monitor distribution of blue cards on the Insight app.

When absence is longer term, regular contact will be made by form tutors and other pastoral staff.

### **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Our intention is to follow our normal assessment and feedback policy.
- Pupils will submit work for feedback via email, Microsoft Forms or through photographic evidence for feedback.

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Our SEND will make regular contact.
- Teachers will follow advice on FASS documents, as they would in school.
- Vulnerable pupils who cannot complete work without adult help will be invited to school in the event of a full school closure.

### **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

### **If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

Please refer to our [Remote Learning Arrangements by Key Stage](#) document.